Overview of Online SRTE Tool
Academic Unit SRTE Responsibilities...
Granting department access
Creating SRTE forms

Form Detail

Add Question from Global List  Add Custom Question  Edit Details

Name  Practice Form 1
Department

Evaluation Instructions  Penn State is committed to providing excellent instruction to its students. The course quality and teaching effectiveness data you provide particularly helpful. You are strongly encouraged to identify what your instructor has done well, and to clarify how improvements might be shared anonymously with the faculty member after the end of the semester. Thank you for providing thoughtful feedback to the instruc

Questions

- **B001**: Rate the clarity of the instructor’s presentations.
  - Type: Likert Scale
  - Question Locked by the following
- **B002**: Rate the effectiveness of the examples used to clarify difficult concepts.
  - Type: Likert Scale
  - Question Locked by the following
- **B003**: Rate the clarity of the instructor’s explanations.
  - Type: Likert Scale
  - Question Locked by the following
- **B004**: Rate the instructor’s skill in using visual as well as verbal communication.
  - Type: Likert Scale
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- **B005**: Rate the instructor’s skill in relating course material to real life situations.
  - Type: Likert Scale
  - Question Locked by the following
- **B006**: Rate the clarity of the examples used.
  - Type: Likert Scale
  - Question Locked by the following
Assigning SRTE forms to courses

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Title</th>
<th>Instructor</th>
<th>Form ID</th>
<th>Offering Period</th>
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<tbody>
<tr>
<td>200708FAUP RA B E0015001</td>
<td>A B E 0015, Section 001: GROW YOUR FUTURE</td>
<td>No ID</td>
<td>[No Eval]</td>
<td>April 3 9, 2009 TO</td>
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<td>No ID</td>
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<td>A B E 513 , Section 001: APP FIN BOUND ELEM</td>
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<tr>
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Assigning SRTE forms to courses

Multiple options for form choice

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<td>200809SPUP RA B E517 001</td>
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Assigning SRTE forms to courses

Multiple options for form choice

Flexibility in offering periods to accommodate courses ending in less than 16 weeks or for courses with multiple instructors

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How will students know?
What will students see?

Course Evaluation Viewer

Course Section: A B E 500, Section 001: RSCH MTHD IN A B E --- 200910FAUP RA B E500 001 --- No ID

Penn State is committed to providing excellent instruction to its students. The course quality and teaching effectiveness data you provide are used by faculty to make curricular improvements. Your instructor has found your feedback useful. Please make your evaluation as fair and objective as possible. Your responses will be shared anonymously with the instructor who taught this course.

Are you taking this course as an elective?  ○ Yes  ○ No  ○ I don’t know

What grade do you expect to earn in this course?  ○ A  ○ B  ○ C  ○ D  ○ F

Rate the overall quality of this course.

Rate the overall quality of the instructor.

Rate the clarity of the instructor’s presentations.

Rate the effectiveness of the examples used to clarify difficult concepts.

Rate the clarity of the instructor’s explanations.

Rate the instructor’s skill in using visual as well as verbal communication.

Rate the instructor’s skill in relating course material to real life situations.

Rate the clarity of the examples used.

What helped you learn in this course?

What changes would improve your learning?
What will faculty see?

Faculty will see the offering periods and response rates for their online SRTEs through the SRTE tab on their “My Profile” page in ANGEL.
Results are available within two weeks of the deadline for submitting grades (with the exception of fall, where the University closes for the holiday break in late December).

http://srte.site.psu.edu/
What do the results look like?

Notice that the students’ responses to the open-ended questions are included in the instructor’s report.
University SRTE Responsibilities...

My Page

Course Evaluation Management

- Clear Student-Evaluation Association
  - Disassociate all evaluations from the students who submitted them
- Course Evaluation Viewer
  - View course evaluations from a student's perspective
- Offering Dates Editor
  - Edit the date range that course evaluations are offered to students
- Instructions Editor
  - Edit the instructions shown to students at the start of an evaluation
- Questions Manager
  - Edit the questions that can be used on course evaluations
- Reminder Emails Manager
  - Edit emails regarding course evaluations that are scheduled
- Setup Dates Editor
  - Edit the date range that course evaluations can be configured
- Logon as User
  - Logon as a different user for testing and troubleshooting
- User Access Manager
  - Assign users to course evaluation roles
Setting default offering period

Offering Dates Editor

Start Date: April 20, 2009
End Date: May 1, 2009

* The offering period is from 12am on the start date until 11:59:59pm on the end date.
## Granting academic unit access

### User Access Manager

Select an existing user: [ ] or search by PSU AccessID: [ ] SEARCH

<table>
<thead>
<tr>
<th>Legend</th>
<th>Description</th>
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| **Checked Box** | The user has rights at this level and below.  
You can remove these rights because your rights are higher than the user's. |
| **Checked Box (disabled)** | The user has rights at this level and below.  
You can not change these rights because you do not have rights at this level. |
| **Unchecked Box** | The user does not have rights at this level or below.  
You can add rights because your rights are higher than the user's. |
| **Unchecked Box (disabled)** | The user does not have rights at this level or below.  
You can not change these rights because you do not have rights at this level. |
| **Checked Box (disabled, user has inherited their rights)** | The user has rights at this level and below.  
You can not change these rights because the user has rights equal to or higher than your's. |
| **Partially Checked Box** | The user does not have rights at this level, but does have rights at some level below this.  
You can add or remove these rights because your rights are higher than the user's. |
| **Partially Checked Box (disabled)** | The user does not have rights at this level, but does have rights at some level below this.  
You can not change these rights because you do not have rights at this level. |
Maintaining announcements & reminders

Reminder Emails Manager

Add Email Messages

Next

1 2 3 4 5 6 7 8 9 10 ...

Page 1 of 12

Edit Delete First Reminder
Subject: Reminder: Online SRTEs Available
Send date: 2/19/2009
Status: Not yet sent

Edit Delete Initial Announcement
Subject: Online SRTEs Available
Send date: 2/19/2009
Status: Not yet sent
### Questions Manager

<table>
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<th>Question text</th>
<th>Question type</th>
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<tr>
<td>A3: Rate the overall quality of this course.</td>
<td>Likert Scale</td>
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<tr>
<td>A4: Rate the overall quality of the instructor.</td>
<td>Likert Scale</td>
<td>Yes</td>
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<tr>
<td>B001: Rate the clarity of the instructor’s presentations.</td>
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<td>B002: Rate the effectiveness of the examples used to clarify difficult concepts.</td>
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<tr>
<td>B006: Rate the clarity of the examples used.</td>
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</tr>
</tbody>
</table>
Still have questions, contact:

- Angela Linse  
  Executive Director and Associate Dean  
  Schreyer Institute for Teaching Excellence  
  alinse@psu.edu

- Wendy Baker  
  Business & Operations Director  
  Schreyer Institute for Teaching Excellence  
  wbaker@psu.edu

Or visit

http://onlinesrte.psu.edu